



Shipper's Letter of Instruction

Shipper Name / Address / Tel / Contact		Mode of shipment?			
		Equipment type? (Sea)			
		If specific arrival/delivery date is required, please advise here:			
ABN:		Who is paying?			
Shipper Reference:		Origin charges Freight charges			
Consignee Name / Address / Tel / Contact		Do you require any of the following?			
		Duty drawback Express release (sea only) Marine insurance			
Consignee Reference:		Are your goods hazardous?			
Do you require collection?		If yes, please send us a completed MO41 for sea or a shippers declaration for air.			
Notify Party / Special Instructions:		Does your shipment or its packaging contain wood and/or plant material?			
Airport / Port Of Loading		Airport / Port Of Discharge		Vessel / Voyage	
MARKS & NO'S	NO. & KIND OF PACKAGES	DESCRIPTION OF GOODS	HS CODE	DIMS	WGT / CBM
PLEASE SCAN COM.INV & P.LIST			F.O.B. VALUE:		
We hereby certify that the particulars on the face hereof are correct and you are hereby authorised as our Agent to arrange despatch of the consignment as described hereon from point of origin and to prepare and sign your Air Waybill / Bill of Lading on our behalf in accordance with your Standard trading Terms & Conditions. AND THAT INSOFAR AS any part of this consignment contains hazardous goods, such part is properly described by name and is in proper condition for carriage by air according to the International Air transport Association Dangerous Goods Regulations.					
As an authorised representative of the above company I confirm and I understand that:					
1. It is illegal to consign unauthorised explosives or unauthorised explosive devices; and					
2. Cargo will be subject to security and clearing procedures.					
NAME: _____		SIGNATURE:  _____		DATE: _____	

ALL BUSINESS IS UNDERTAKEN SUBJECT TO OUR STANDARD TRADING TERMS AND CONDITIONS.